



## CITY COUNCIL MEETING Minutes of Caucus Meeting September 1, 2020

After the pledge and invocation by Amy Hurst, the caucus meeting was called to order

Amy Hurst	Present	Joyce Carson	Absent
Shannon Johnson	Present	David Klaber	Present
Amy Hitch	Absent	Luke Price	Present

Also Present: Attorney Brandon Voelker

The Mayor introduced representatives from The Catalytic Group who were present to finalize details of the potential for moving forward with an RFQ plan to secure a developer for the Klee Farm property. Travis Gysegam, Manager of Real Estate Research went through the process of sending out the RFQ to publications. They would be responsible for facilitating the project, but all decisions would be made by City Council. They recommended organizing a committee of 6-8 people to interview prospective developers when the time came. They suggested the committee be made up of community people, council members and younger/elder people in order to get a diverse group. They explained it would be a 6-8 week window once the RFQ's were sent. Packet would be sent out and any questions to get back with Bill Mitchell and possible review and finalize at the September 15<sup>th</sup> meeting.

Cindy Feldkamp, Director of the New Hope Center was present to speak to Council on their facility and the needs they serve. They are a non-profit agency that provides pregnant men and women with parenting education, baby needs, baby supplies, and the ability for ultrasound technology on site. The ultrasounds are performed by medical staff and personnel. They have been in business for 31 years serving several counties in Northern Kentucky. Last year in Pendleton County they served 186 persons, and given the COVID pandemic, they are working with about 22-26 persons currently. They are in the process of purchasing the building/property located at 707 W Shelby street where they operate. There was a brief time spent on questions and answers, with Council thanking them for their attendance and explanation. Ms. Feldkamp thanked Council for the past support and asked them to consider that continued support going forward.

Bill Mitchell addressed council updating the sewer project bid had been given to the paper. There would be a pre-bid meeting on September 14<sup>th</sup>. The actual bid opening would be September 22 and explained the Mayor would open said bids, Engineers would read and record, however; no decisions would be made at that time. Everything was progressing as to the timeline set forth. He encouraged Council to be engaged in the process and contact him with any questions or concerns.

Janice Polly with the Pendleton County Recreation Board was present at Council's request to give an update on the activities of the PC Recreation Commission. They were sad to report there would not be any youth football this season. It was felt with the COVID Pandemic, it was not safe for the youth and/or parents. She reported the Bingo Hall is open again, and the board meets on the 3<sup>rd</sup> Monday of the month

at 6:00 PM. It was requested to ask the board to email their minutes to the City Clerk who would then make sure all of Council received them. Council thanked her for coming.

## Departmental Reports:

**David Marquardt**-submitted and reviewed the fire run report for the month and also discuss the maintenance issues with trucks. He said there would be a demonstration of the Jaws of Life equipment on September 21<sup>st</sup> at 7:00 pm if Council would like to see it.

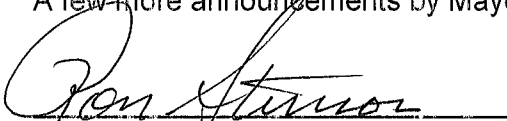
**Mark McClure**-was present for Chief Clem. In explaining the Police Report, he said arrests were up but the report spoke for itself. He opened the floor for questions. There were several Council members that gave him multiple addresses to be checked for Code violations. He made notes of all that were reported to give to Chief Clem.

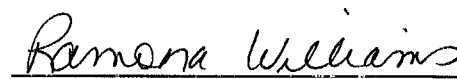
**Gary Lea**-reported they had found and fixed a few water leaks but nothing major. There had been a couple electrical issues they were called out for and repaired. He was to meet with Anthony Wright on Thursday at 9:00 am to review lighting. They had flushed hydrants, were aware that some were not working, and an on-going issue to get them replaced.

**Andy Richie**-He reported there were issues with two more pumps, but they were being worked on and should be back operational. He said the two new employees were doing well, and the 3<sup>rd</sup> guy would start mid-October.

**Ramona Williams**-employee meeting scheduled for September 9<sup>th</sup> to issue new personnel policy, moving forward with office renovation and everything had been finalized with insurance company and Frankfort on getting the front of building repaired. Contractor to be notified. Tax paperwork had been sent to the NKADD, waiting rate information back. There is a piece of equipment with Neptune that has to be purchased as an upgrade in order to read the newer meters. The current equipment is obsolete and ours has not been updated since we've had it.

A few more announcements by Mayor Stinson and the meeting concluded.

  
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Ron Stinson, Mayor

  
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Attest: City Clerk